



Minutes

Bicycle & Trails Advisory Committee

REGULAR MEETING

SEPTEMBER 18, 2003

PRESENT: Eltgroth, Cheu, and McCann

ABSENT: Hubbell, Hauge, Clark, and Parks and Recreation Commissioner Mark Frederick

STAFF: Public Works Senior Engineer Ms. Behzad
Public Works Administrative Secretary Karen Nelson

CALL TO ORDER: Vice-Chairperson Cheu called the meeting to order at 6:22pm

DECLARATION - POSTING OF AGENDA: Ms. Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

PUBLIC COMMENTS: Ms. Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

MINUTES: By unanimous vote, the minutes for the August 21, 2003 meeting were approved.

ORAL REPORTS:

1. Staff Report

*** Bike Rodeo at Art a la Carte**

Ms. Behzad reported that bike rodeos are usually held twice per year. Lieutenant Booten welcomes the committee's help. Officer Rodney Reno will be attending the October, 2003 meeting to help the committee understand how their help can be utilized to make this event happen. The bike rodeos usually happen in May/early June and at the Taste of Morgan Hill. Mr. Eltgroth noted that it has also been held in the past at Tennant Station at the Safety Fair.

*** List of Signals with/without Bicycle Detection Loops**

Ms. Behzad passed out a copy of the list Mr. Eltgroth gave us last month. Scott Creer, Traffic Engineer in Public Works, highlighted the intersections that have bicycle sensitive loops. The bike loop at Monterey/Vineyard was installed as Member Clark noted was needed at the last meeting. All

the signals on Monterey will have bicycle sensitive loops. Contractor has given us a great price, so we might be able to add even more loops. Ms. Behzad asked the committee to rank the priority of the signals so if they have more money they can do the installation. On Monterey, the striping should be done next week and will include bike lanes. Ms. Behzad will look into whether the stencil can be used to mark where the loops are and report back.

*** New BTAC Member**

Ms. Behzad introduced Ariadne Scott, who will officially start at the next meeting. City Clerk will swear her in on October 16, 2003.

*** Bicycle Parking – Pilot Program**

Ms. Behzad passed out a list of the 10 locations that the City submitted to VTA. Mr. Eltgroth noted that BTAC members had opportunity to suggest locations by the 9/15/03 deadline, which is now past. Any further locations will have to be submitted in the next round. He also noted this grant included money for installation of bike racks on private properties. Mr. Eltgroth reminded the members that the purpose of his list was to check it against the list in the Bikeways Master Plan (BMP). The list showing where parking is needed is an update to the list included in the BMP. Previously, committee members noted they wanted to go through the BMP, see which locations have already been upgraded with bicycle parking, which locations are still not done or are missing out of the BMP, and submit those locations for the grant. Ms. Behzad will check with Mr. Bjarke to see what has been submitted from the committee in addition to the 10 locations submitted by City staff.

*** Grant proposals for Future Trails**

Ms. Behzad reported David Gittleston, Public Works Associate Engineer, submitted an application to SCVWD for \$38,000 for Tennant Creek Trail; we just got an e-mail on 8/27/03 that denied our application. We were encouraged to submit an application again next year. Ms. Behzad committed to finding out why we were denied. Ms. Scott noted that “Bikes Belong” gives grant funding for trails, and she will forward information to Ms. Behzad for follow-up.

2. Bicycle Resource Directory

Ms. Behzad noted that the directory should be printed by Friday or Monday. Mr. Cheu & Mr. Hubbell reviewed the map and made copies prior to printing. Mr. Hubbell will bring 500 copies to the Taste of Morgan Hill; afterwards we will distribute copies to the Chamber of Commerce.

3. Countywide Bicycle Advisory Committee Update

- Mr. Eltgroth was out of the Country and got word that the meeting had been canceled.

BUSINESS

1. Taste of Morgan Hill Bicycle Parking

Mr. Cheu went to the last Chamber meeting and they confirmed they would provide power, table & chairs. Mr. Eltgroth added committee members to the work schedule. Bicycle inspections will take a lot of time, and will be done 6 hours per day instead of the whole day, including at the beginning and end of the day. They won't be fixing items that take the bikes apart to avoid the possibility of not getting them back together. They will bring tubes and patch kits. Mr. Eltgroth will make a poster showing which times the bike inspections will be held.

2. Morgan Hill's Bicycle Friendly Community Application

Member Hauge was not at the meeting, so this item was deferred to the next meeting.

3. Future Trails Proposal

Member Clark was not at the meeting, so this item was deferred to the next meeting.

4. Bikeways Master Plan – Quarterly Review

Member Hauge was not at the meeting, so this item was deferred to the next meeting.

5. Review List of Traffic Signals and Prioritized in Order to have Bicycle Detection Loops Installed

Member Clark – we covered this in the staff reports. This item will be carried over to the next meeting as an action item with a vote and recommendation going to the PRC for implementation. Mr. Eltgroth will take the lead to prioritize the list and it will be fine-tuned at the next meeting.

ANNOUNCEMENTS

- none

REQUESTS FOR FUTURE ITEMS

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Bikeways Master Plan – Quarterly reviews starting in June to ensure planned items are moving ahead – next will be held in December
- Review Bike Parking, including new police facility and day worker facility to ensure sufficient bike parking at the facilities
- Status of SR25 application in November

- Recommend including signs during construction projects to say the bike lane is closed and the roads are being shared.
- Invite PD to the October meeting
- Decide to cancel or reschedule December meeting.

ADJOURNMENT: Meeting was adjourned at 7:20pm. The next meeting will be held on October 16, 2003 at 6:15pm.